



Sullivan Volunteer Fire Department
P.O. Box 95
Sullivan, WI 53178

Application for Employment

Equal access to programs, services and employment is available to all persons. Those applicants requiring reasonable accommodation to the application and/or interview process should notify the Sullivan FD Fire Chief.

Position(s) applied for _____ Date of application ____/____/____

Name _____ Applicant SSN # _____ - _____ - _____
(Last) (First) (Middle)

Address _____

Telephone # () _____ Mobile/Other # () _____ Email Address _____

Date of Birth ____/____/____ Driver's License # _____ - _____ - _____ State _____

Referral Source (How did you hear about us?) _____

Are you legally eligible for employment in this country? ☐ Yes ☐ No

Are you able to perform the "essential functions" of the job for which you are applying (with/without reasonable accommodation)?

This question is not designed to elicit information about an applicant's disability. Please do not provide information about an existence of a disability, particular accommodation, or whether accommodation is necessary.

☐ Yes ☐ No ☐ Need more information about the job's "essential functions" to answer

Have you ever been convicted of any violations of law, whether felony, misdemeanor, municipal ordinance or traffic violation?

☐ Yes ☐ No If yes, please explain: _____

Are there any current pending charges against you whether felony, misdemeanor, municipal ordinance or traffic violation?

☐ Yes ☐ No If yes, please explain: _____

A conviction or pending arrest record does not constitute an automatic bar to employment and will be considered only if there is a substantial relationship to the circumstances of the particular position or if the employer deems there is a bona fide occupational qualification inherent in the position which requires this information prior to hiring.

Please list your last three addresses that you have lived starting with your most recent:

Address (1): _____

Address (2): _____

Address (3): _____

List any Fire Department Employment History (Names and Dates, if any)

Employment History

Starting with your most recent employer, provide the following information.

Employer: Phone # ()

Street Address: City: State:

Immediate Supervisor and title (for the most recent position held):

Why did you leave?

Summarize the type of work performed and job responsibilities:

May we contact for reference? ☐ Yes ☐ No ☐ Later Email:

Employer: Phone # ()

Street Address: City: State:

Immediate Supervisor and title (for the most recent position held):

Why did you leave?

Summarize the type of work performed and job responsibilities:

May we contact for reference? ☐ Yes ☐ No ☐ Later Email:

Employer: Phone # ()

Street Address: City: State:

Immediate Supervisor and title (for the most recent position held):

Why did you leave?

Summarize the type of work performed and job responsibilities:

May we contact for reference? ☐ Yes ☐ No ☐ Later Email:

Educational Background

Starting with your most recent school attended, provide the following information.

School (include City & State)	Years Completed	Completed (Diploma, GED, Certificate)	Major/Minor

Skills and Qualifications

Summarize any special trainings, skills, licenses and/or certificates that may assist you in performing the position for which you are applying:

References

List names and telephone numbers of three business/work references who are **not** related to you and are **not** previous supervisors. If not applicable, list three school or personal references, which are **not** related to you.

Name	Title	Relationship to You	Telephone	Email	# of Years Known
			()		
			()		
			()		

Applicant Statement

I certify that all the information I have provided in order to apply for and secure work with this employer is true, complete and correct. I expressly authorize, without reservation, the employer, its representatives, employees or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, resume or job interview. I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees, or representatives, or seeking, gathering and using truthful and non-defamatory information, in a lawful manner, in the employment process and all other persons, corporations or organizations for furnishing such information about me including a criminal background check.

I understand that this employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or eliminating any applicant from consideration for employment on any basis prohibited by applicable local, state or federal law. I understand that this application remains current for only 30 days. At the conclusion of that time, if I have not heard from the employer and still wish to be considered for employment, it will be necessary for me to reapply and fill out a new application.

If I am hired, I understand that I am free to resign at any time, with or without cause and with or without prior notice, and the employer reserves the right to terminate my employment at any time, with or without cause and with or without prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no supervisor or representative of the employer is authorized to make any assurances to the contrary and that no implied oral or written agreements contrary to the foregoing express language are valid unless they are in writing and signed by the employer's president.

I also understand that if I am hired, I will be required to provide proof of identity and legal authorization to work in the United States and that Federal immigration laws require me to complete an I-9 Form in this regard.

This Company does not tolerate unlawful discrimination in its employment practices. No question on this application is used for the purpose of limiting or excluding an applicant from consideration for employment on the basis of his or her sex, race, color, religion, national origin, citizenship, age, disability, or any other protected status under applicable federal, state, or local law. This Company takes all complaints of harassment seriously and all complaints will be investigated promptly and thoroughly.

I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to (i) eliminate me from further consideration for employment, or (ii) may result in my immediate discharge from the employer's service, whenever it is discovered.

DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICANT STATEMENT.

I certify that I have read, fully understand and accept all terms of the foregoing Applicant Statement.

Signature of Applicant _____

Date ____/____/____