

**Village of Sullivan
Po Box 6
Sullivan, WI 53178
262.593.2388
clerk@villageofsullivan.com**

**Village of Sullivan Board of Review Agenda
May 8, 2025
5:00 p.m. (Must be in session a minimum of 2 hours)**

1. Call to Order and Roll Call
2. Confirm appropriate Board of Review and Open Meeting Notices
3. Nominations for Chairperson and Vice Chairperson
4. Verify Training has met the mandatory training requirements
5. Filing and Summary of Annual Assessment Report (including the level of assessment) by Assessor
6. Receipt of the Assessment Roll by Clerk from the Assessor and sworn statements from the Clerk.
7. Review of the assessment roll.
8. Discussion/Action – Certify all corrections of error under State Law 70.43 and verify that open book changes are included in the assessment roll.
9. Allow Property Owners to Review the Assessment Data
10. During the First Two Hours, Consideration of:
 - a) Waivers of the required 48-hour notice to file an objection when there is good cause,
 - b) Requests for waiver of the BOR hearing allowing the property owner an appeal directly to the circuit court,
 - c) Requests to testify by telephone or submit a sworn written statement,
 - d) Subpoena requests, and
 - e) Act on any other legally allowed or required BOR matters.
11. Review Scheduled Notices of Intent to File Objection
12. Proceed to hear objections, if any and if proper notice/waivers given
13. Adjournment

Note: Notice is hereby given that a quorum of a Village Committee and/or Commission may be present at the Village Board meeting, and if so, this meeting shall be considered an informational meeting of that Committee or Commission and no formal action of that Committee or Commission shall occur.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. To request such assistance, contact the Village Clerk at 262-593-2388.