

VILLAGE OF SULLIVAN  
PO BOX 6  
SULLIVAN, WISCONSIN 53178  
(262) 593-2388

President Kernodle called the Board Meeting to order at 6:00pm on Tuesday, December 5, 2023. The meeting was held in compliance with Wisconsin Open Meetings Law. Board members present: Gary Kernodle, Randy McHugh, Dan Gross (arrived at 6:18pm), Sean Kevin, and Jim Cosgrove.

**Jefferson County Board/District 21 Representative**

Representative Kannard mentioned he is running for re-election for County Board.

**Approval of November 7, 2023, Village Board Minutes**

A Kevin/McHugh motion carried on a voice vote to approve the November 7, 2023, minutes.

**Financial Statements-information only**

**Jefferson County Sheriff's Department**

None.

**Sullivan Elementary School, Nicole Krause**

Mrs. Krause was not present.

**Fire Department**

**Report**

Chief Flood Reported on the following:

- The Fire Department have responded to 133 runs this year.
- Engine 62's motor was looked at to see why the truck was smoking. No solution was resolved yet.
- The ISO Audit has been completed and our rating should improve again.
- The department elected new officers at their meeting Monday night.

Trustee Gross arrived at 6:18pm.

**Approval of Fire Station Cleaning**

A McHugh/Kevin motion carried on a voice vote to approve the Kelmann's to do the Fire Station cleaning of the walls and ceiling, in the amount of \$6,986.41. Chief Flood did apply for a \$1,000 grant.

**Approval to Release Fire Fighter Pay**

A Gross/Kernodle motion carried on a 4 to 0 roll call vote (McHugh abstained) to approve the release of the fire fighter pay in the amount of \$28,870.00.

## **Western Lakes Fire District**

Chief Bowen left a copy of his report and it is available in the Village Office.

## **Discussion/Possible Approval for an EMS Referendum Question/s on the Ballot**

A McHugh/Gross motion carried on a voice vote that the board agrees to start working on verbiage for an EMS Referendum question/s on the ballot making the residents aware of the future costs, if they are satisfied with the EMS Services, and If the board should go out for Request for Proposal to see other options/departments that are available.

## **Committee Reports**

### **Sewer Commission-Construction Updates**

The punch list is slowly being worked through. The Commission is also looking at different options on how to employ the sewer plant in the future. Pigging should be completed this month or next month. The Commission bought its own equipment for doing the pigging, so we do not have to rent it every time.

## **Town and Country Engineering, Inc**

### **Approval of Monthly True-Up**

A McHugh/Kevin motion carried on a voice vote to approve the \$4,269.36 true-up to the Sullivan Joint Wastewater Commission.

### **Approval of Contract A Pay Request**

None.

### **Approval of Any Work Directives and/or Change Orders**

None.

## **Public Works Department and/or Wastewater Treatment Plant Report**

Mark Flood reported the following:

- Ditch Cleaning is in the process of being completed.
- The Bobcat is delayed in being delivered.
- Christmas lights have gone up.
- Recycling lights have been installed.
- Street sweeping was done on Monday.

## **Citizen Participation**

Corrine Pillsbury- 641 Bakertown Drive- Came to the board that her neighbor still has not done anything with their fence. This issue is being handled with the building inspector. She also told the board that Mark is doing a very good job in the Village.

## **Other Business**

### **Discussion/Approval on ARPA Funds**

Still discussing and getting final quotes. Going to start getting quotes for security cameras.

### **Approval of New Office Server**

A McHugh/Gross motion carried on a 5 to 0 roll call vote to approve a new server for the Village Hall in the amount of \$5,330.00 including the labor to install it. This will be paid out of the ARPA Funds.

### **Approval of Resolution 03-2023 Approving the Municipal Court Budget**

A McHugh/Kevin motion carried on a 5 to 0 roll call vote to approve Resolution 03-2023 the Municipal Court Budget.

### **Approval of the Appointment for the Election Workers for the Term of 2024-2025**

A Kevin/McHugh motion carried on a voice vote to approve the Election Workers: Kathy Flood-Chief Inspector, Pamela McNulty- Chief Inspector, Anne Smith, Linda DeVoe, Vicki Werni, Linda Horton for the appointment term of 2024-2025.

### **Approval of Village and Sewer Utility Budget Amendments**

None.

### **Nomination Papers are due on January 2, 2024 at 5:00pm**

### **Approval of Vouchers Payable**

The board signed off on Vouchers totaling \$68,984.19.

### **Adjourn**

A Kevin/Gross motion carried on a voice vote to adjourn at 7:19p.m.

Heather Rupnow  
Clerk/Treasurer  
Posted: 12/08/2023