

VILLAGE OF SULLIVAN  
PO BOX 6  
SULLIVAN, WISCONSIN 53178  
(262) 593-2388

President Kernodle called the Board Meeting to order at 6:00pm on Tuesday, November 7, 2023. The meeting was held in compliance with Wisconsin Open Meetings Law. Board members present: Gary Kernodle, Randy McHugh, Dan Gross, Sean Kevin, and Jim Cosgrove.

**Jefferson County Board/District 21 Representative**

Representative Kannard mentioned that the County some of the offices have moved back into the new courthouse.

**Approval of October 3, 2023, Village Board Minutes**

A McHugh/Gross motion carried on a voice vote to approve the October 3, 2023, minutes.

**Financial Statements-information only**

**Jefferson County Sheriff's Department**

None.

**Sullivan Elementary School, Nicole Krause**

Mrs. Krause informed the board about the following school activities:

- The fire department came and gave their presentation to the school.
- The blood drive in October was a little slower than normal.
- One of the Path Parents have started to work on the path into the woods.
- In Spring they will be adding a butterfly garden to their fenced in garden area.
- STEM Group has re-started up and they are working on new projects.

**Fire Department**

**Report**

Chief Flood Reported on the following:

- The Fire Department have responded to 122 runs so far this year.
- There were 71 kids for Halloween this year.
- The ISO Audit is being worked on.
- The department received a \$3,466 grant for a tablet and mounting bracket to put in the new engine.

**Approval of Command Staff Changes**

A McHugh/Kevin motion carried on a voice vote to approve the Fire Department command staff changes. The changes will be Chief, 2 Assistant Chiefs, Deputy Chief, Captain and a Health and Safety Officer.

### **Approval of Town of Sullivan Fire Contract**

A Gross/McHugh motion carried on a voice vote to approve the Town of Sullivan Fire Contract with a 3% increase for an amount of \$5,261.08 for 2024.

### **Western Lakes Fire District**

Chief Bowen presented his report and a copy is available in the Village Office.

### **Approval of EMS Contract Price Increase-due to it being over 4%**

A Kevin/Gross motion carried on a 4 to 1(McHugh) roll call vote to approve the 25% increase to the EMS Contract for 2024, with the Village going out for an RFP (request for proposal) in 2024 to see, if any, other options are available and at what cost. The Village wants to make sure they are doing their due-diligence with making sure the Village has the best care for the best price.

Citizen Robin Melcher was present and spoke in favor of Western Lakes, she was informed that she is a Town resident and she should speak at her Town Board meeting with her opinions.

### **Committee Reports**

#### **Sewer Commission-Construction Updates**

The punch list is slowly being worked through.

The Village Building boiler is up and working and Artic Air fixed the roof drains.

### **Town and Country Engineering, Inc**

#### **Approval of Monthly True-Up**

A Kernodle/McHugh motion carried on a voice vote to approve the \$4,113.31 true-up to the Sullivan Joint Wastewater Commission.

### **Approval of Contract A Pay Request**

None.

### **Approval of Any Work Directives and/or Change Orders**

None.

### **Public Works Department and/or Wastewater Treatment Plant Report**

Mark Flood reported the following:

- The crosswalks and curb painting has been completed.
- Ditch Cleaning was supposed to start on Saturday, but Diggers Hotline did not finish marking all the lines.
- All the auction items have been sold and picked up.

### **Approval of Outside Lighting on Recycling Building**

Trustee Kevin would like the building inspector to be contacted if Mark can put these up himself.

### **Citizen Participation**

Corrine Pillsbury- 641 Bakertown Drive- Came to the board with concerns about her neighbor's fencing that is made from pallets. This issue will be passed on to the building inspector.

### **Other Business**

#### **Discussion/Approval on ARPA Funds**

Still discussing and getting final quotes.

### **Approval of Small Animal Contract with the Humane Society of Jefferson**

A Gross/McHugh motion carried on a voice vote to approve the 2024 small animal contract with the Humane Society of Jefferson in the amount of \$1,724.40.

### **Approval of Village and Sewer Utility Budget Amendments**

A McHugh/Kernodle motion carried on a voice vote to approve the Village of Sullivan budget amendments in the amount of \$9,112.00. There were no Sewer Utility budget amendments.

### **Nomination Papers will be Available for 2 Trustee Positions on December 1, 2023**

### **Public Hearing and Special Board Meeting to Approve the 2024 Budget will be Held on December 5, 2023 at 5:30pm**

### **Motion to Convene into Closed Session- Wisconsin Statutes §§19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has Jurisdiction or exercises responsibility. To discuss positions within the Village Office. -Roll Call**

A McHugh/Kernodle motion carried on a 5 to 0 roll call vote to convene into closed session.

### **Motion to Reconvene into Open Session-Roll Call**

A Kevin/Gross motion carried on a 5 to 0 roll call vote to reconvene into open session.

### **Action from Closed Session-Roll Call**

A McHugh/Gross motion carried on a 5 to 0 roll call vote to eliminate the Deputy Clerk/Treasurer's position due to budget restraints.

### **Approval of Vouchers Payable**

The board signed off on Vouchers totaling \$47,478.99.

### **Adjourn**

A Kernodle/Gross motion carried on a voice vote to adjourn at 7:25p.m.

November 7, 2023

Heather Rupnow  
Clerk/Treasurer  
Posted: 11/10/2023