

VILLAGE OF SULLIVAN  
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President Kernodle called the Board Meeting to order at 6:00pm on Tuesday, August 1, 2023. The meeting was held in compliance with Wisconsin Open Meetings Law. Board members present: Gary Kernodle, Sean Kevin, Randy McHugh, Dan Gross, and Jim Cosgrove.

**Jefferson County Board/District 21 Representative**

Representative Kannard mentioned that the County Board should be able to have their October meeting in the new renovated Courthouse.

**Approval of July 5, 2023, Village Board Minutes**

A McHugh/Gross motion carried on a voice vote to approve the July 5, 2023, minutes.

**Financial Statements-information only**

**Jefferson County Sheriff's Department**

The Sheriff's Department was not present.

**Sullivan Elementary School, Nicole Krause**

Mrs. Krause was not present.

**Fire Department**

**Report**

Chief Flood Reported on the following:

- The Fire Department has been busy and have responded to 91 runs so far this year, which is a record for the number of runs in a year.
- 1 new member is starting school in September.
- Pierce will be sending down mechanics on Thursday to look over Engine 62 before it will go back to their shop for the warranty work to be completed.
- "Gaugert's Gives Back" donated 5 cents of every gallon pumped at any pump and 2% of store sales to the Fire Department on two separate occasions. The Fire Department is very grateful for their donation and supporting the community.

**Approval to Accept the FEMA Grant**

A Gross/Kevin motion carried on a voice vote (McHugh Abstained) to approve the AFG grant through FEMA for an amount of \$51,540.00 for 12 new sets of tun out gear, which includes a coat, pants, helmet, boots, 2 pair of gloves and 2 hoods per set. It was also approved to pay the Village portion of 5% of the grant and to pay 5% to the grant writer.

The Fire Department is still in the running for the Tender grant that was written.

## **Western Lakes Fire District**

Chief Bowen was not present.

## **Committee Reports**

### **Sewer Commission-Construction Updates**

The Commission did a walk through of the plant before its last meeting. The project just has the punch list items to be completed.

### **Budget Meetings-Start in September**

The first meeting will be on September 13<sup>th</sup> at 5:30pm. Every Wednesday at 5:30pm until November 15<sup>th</sup> the budget committee will meeting to discuss 2024 budget.

## **Town and Country Engineering, Inc**

### **Approval of Monthly True-Up**

A McHugh/Kernodle motion carried on a 5 to 0 roll call vote to approve the \$15,108.18 true-up to the Sullivan Joint Wastewater Commission.

### **Approval of Pay Requests**

There was no pay request this month.

### **Approval of Any Work Directives and/or Change Orders**

There were none for this month.

## **Public Works Department and/or Wastewater Treatment Plant Report**

Mark Flood reported the following:

- That the sidewalk by Hwy F and Hwy 18 where WE Energies did the gas line update collapsed. WE Energies have been contacted and will be repairing it.
- The John Deere Zero turn mower and Stihl combo head with trimmer/brush head are here and in use. Once the skid steer is received, they will take the John Deere tractor in for trade.
- He is getting quotes to have ditching, shouldering, and painting of the cross walks and yellow curbs completed.
- The old sewer building is in the process of being cladded, all the pumps and pipes in the basement have been removed and capped, and waiting on the electrical, HVAC, minor painting, and landscaping to be completed.
- Also, getting quotes to replace the fiberglass roof panels on the old trickling filter shed since they are deteriorating and leaking.
- Had to have the mason chimney replaced on the old sewer building for the water heater, due to it having holes and crumbling. The roof drain pipes had to be cut off at the elbows and extended for siding to be installed correctly. The outside faucet had to be removed for cladding, as well. Mark called Pelikan Plumbing and M&A Associates to do these projects, so they were completed in time for the cladding company.

### **Approval to Sell Miscellaneous Items on WI Surplus**

A Kevin/Gross motioned on a voice vote to sell the F750 dump truck with plow and salter, pull behind mower, gas engine pull behind sprayer, PTO driven generator, 3-point flair mower, Kohler/International generator, 1,000-gallon poly tank, old trailer, 3-point grader blade, snow fencing, Ariens snow blower, metal chair cart, 2 bikes, miscellaneous small items, and fire department items that did not get picked up from the last sale.

### **Citizen Participation**

None.

### **Other Business**

#### **Discussion on ARPA Funds**

The board continued the discussion on different things the Village could possibly use the money for, keeping within the guidelines from the Federal Government: Security cameras, digital scanning of record retention documents, a new posting board, tablets for board members, a smart board for board meeting for our citizens to be engaged by seeing what the board is seeing at their tables, accounting system update with adding cash receipting, online auto pay, and emailing of sewer bills, and sewer lining. This will stay on the agenda for more discussion.

#### **Approval of Resolution 02-2023 Schedule of Fees**

A McHugh/Kevin motion carried on a voice vote to approve Resolution 02-2023 Schedule of Fees with the board wanting to change all parking tickets to \$50.00.

#### **Approval for Clerk and Deputy Clerk to Attend the WMCA Conference August 23-25, 2023**

A McHugh/Kevin motion carried voice vote to approve the Clerk and Deputy Clerk to attend the WMCA Conference August 23-25, 2023.

#### **Single Audit**

The Village's single audit for the sewer grant funds has started and will be worked on during the month of August.

#### **Approval of Vouchers Payable**

The board signed off on Vouchers totaling \$27,552.39.

#### **Adjourn**

A Gross/McHugh motion carried on a voice vote to adjourn at 6:58p.m.

Heather Rupnow  
Clerk/Treasurer  
Posted: 8/03/2023