

## SULLIVAN JOINT WASTEWATER COMMISSION MEETING MINUTES

The Sullivan Joint Wastewater Commission Meeting was called to order at 6:02pm on Tuesday, May 23, 2023, at the Village Hall, 500 Madison Avenue. The meeting is being held in compliance with the Wisconsin Open Meetings Law. Board members present: Kent Hoffman, Randy McHugh, and Ron Auerbach. Absent: Gary Kernodle and Paul Goeglein.

### **Approval of April 23, 2023, Special Meeting Minutes and April 25, 2023, Meeting Minutes**

A Hoffman/Auerbach motion carried on a voice vote to approve April 25, 2023, meeting minutes.

### **Approval/Review Monthly True-up**

A McHugh/Hoffman motion carried on a voice vote to approve the monthly true-up.

### **Approval of Contract A Pay Request**

A McHugh/Auerbach motion carried on a voice vote to approve the Contract A pay request in the amount of \$349,233.31.

### **Approval of Contract B Pay Request**

None.

### **Discussion/Approval of any Work Directives and/or Change Orders**

A Hoffman/McHugh motion carried on a 3 to 0 roll call vote to approve Change Order #3 for sampler replacement, Structure 07 Modifications, Structure 70 Gutters, and Structure 10 Connections for an amount of \$298,063.86.

### **Re-Appointment of Member at Large**

A McHugh/Auerbach motion carried on a voice vote to approve Kent Hoffman to member at large.

### **Starting to Work on Budget**

Information only.

### **Discussion/Possible Approval of the Employee Handbook**

Tabled until the June meeting.

**Review and Updates on the Wastewater Treatment Plant Construction**

The past month demo at the Village site has started. Paving and grading at the Commission site has begun and the punch list is being completed.

**Approval of Vouchers**

The commission approved vouchers in the amount of \$38,223.09.

**Adjournment**

An Auerbach/McHugh motion carried on a voice vote to adjourn at 6:21pm.

Heather Rupnow  
Deputy Secretary/Treasurer  
Posted: 06/07/2023