

VILLAGE OF SULLIVAN  
PO BOX 6  
SULLIVAN, WISCONSIN 53178  
(262) 593-2388

President Montague called the Board Meeting to order at 6:00pm on Tuesday, February 7, 2023. The meeting was held in compliance with Wisconsin Open Meetings Law. Board members present: Sean Kevin, Randy McHugh, Gary Kernodle, Dan Gross and Roberta Montague.

**Jefferson County Board/District 21 Representative**

Representative Kannard gave a brief update on the courthouse remodel.

There was then discussion on the radio update. The radios still are not working properly and are in the testing phase.

**Judge Tim Kay**

**Annual Report**

Judge Kay was present at the meeting and went through with the board how 2022 went for Lake Country Municipal Court.

**Approval of January 3, 2023 Village Board Minutes**

A Kernodle/Kevin motion carried on a voice vote to approve the January 3, 2023 Village Board minutes.

**Financial Statements-information only**

**Jefferson County Sheriff's Department**

The Sheriff's Department was not present.

**Moved Up: Sullivan Elementary School- Walk Path**

A Montague/McHugh motion carried on a voice vote to allow teachers and students to walk through the Village Park property to get to the back of the Sullivan Elementary School property for a "environmental" outside learning area. This will allow students to learn about wildlife.

**Sullivan Elementary School, Nicole Krause**

Mrs. Krause was not present, but President Montague read an email that was sent to the Clerk.

-Kindergarten-fifth grade went to the middle school to see the play Shrek, Jr.

-The school held a "Reading Restaurant" where families came and went to different "restaurants" to have a snack and curl up to read books with their families.

-One of the school goals continue to be on Social Emotional Learning. They focus on a Growth Mindset and recognize students weekly and read how they showed a growth mindset. The student gets their picture taken and will receive a backpack tag.

-March 14<sup>th</sup> will be the next Blood Drive from 1pm-6pm.

## **Fire Department**

### **Report**

Chief Flood reported that they have already had 13 calls for this year.

The Fire Department submitted applications for two Federal Grants for a new Tender and turnout gear.

### **Truck Updates**

This Saturday the Department will be putting the new Engine into service.

The pick-up truck is out getting the custom counsel and back seat installed. When they receive it back it will get upfitted.

### **FEMA Audit**

Chief Flood and Clerk Rupnow had a video meeting with FEMA for a “pre-audit” for the Pick-up Truck we received with grant funds.

### **Western Lakes Fire District**

Chief Bowen was present and discussed with the board his annual report and how he has been working with a group to go in front of the State about how decreasing state funding for Fire/EMS and Municipal Funding is hurting the entities.

### **Committee Reports**

#### **Sewer Commission-Construction Updates**

The Village switch over should be happening any day now. The lab at the new sewer plant is almost finished and then everything will be moved in so it can start being occupied.

#### **Park Committee-Set up a Date to Start Talking about the Sullivan Civic Association Request**

Park committee will meet on March 16<sup>th</sup> at 6pm for their first meeting.

### **Town and Country Engineering, Inc**

#### **Approval of Monthly True-Up**

A Kernodle/Montague motion carried on a 5 to 0 roll call vote to approve the \$93,916.81 true-up to the Sullivan Joint Wastewater Commission.

### **Approval of Pay Requests**

A McHugh/Gross motion carried on a voice vote to approve the pay request for Contract A in the amount of \$166,117.98(\$76,469.23 village portion) to CD Smith Construction.

### **Approval of Any Work Directives and/or Change Orders**

A Montague/Kevin motion carried on a voice vote to approve the work change directive number 17 to extend the concrete wall on structure 50 and scrape and grind the foam from the walls in the amount of \$6,282.28.

### **Public Works Department and/or Wastewater Treatment Plant**

#### **Report**

Mark Flood reported that Ron Duesterbeck mowed the ditches along Bakertown Road. The Village of Sullivan will be sending a thank you letter.

Mark informed the board that he met with Ben Heidemann to go over what will be staying and what will be leaving from the current treatment plant once everything starts to get decommissioned.

### **Discussion about Generator at DPW Garage**

Discussion was held to get the boards opinion with keeping or getting rid of the generator at the DPW garage once the building will not be used for sewer. The board was in agreement with getting rid of the generator.

### **Citizen Participation**

There was no citizen participation.

### **Other Business**

#### **Approval of Operator License for Christine Clark to Sell Alcohol at Gaugert's Buss Stop**

A Montague/McHugh motion carried on a voice vote to approve Christine Clark to sell alcohol at Gaugert's Buss Stop.

### **Discussion/Approval of the Equipment Maintenance Policy, Equipment Management Policy and the Equipment Management Requirements**

A Kernodle/Kevin motion carried on a voice vote to approve the Equipment Maintenance Policy, Equipment Management Policy and the Equipment Management Requirements for grant funded equipment. The Village needs these policies per FEMA.

### **Change March and April Meeting Dates**

March Meeting will be Thursday, March 9<sup>th</sup> at 6pm.

April Meeting will be Wednesday, April 5<sup>th</sup> at 6pm.

**Approval of Vouchers Payable**

The board signed off on Vouchers totaling \$246,812.92.

**Adjourn**

A McHugh/Gross motion carried on a voice vote to adjourn at 7:39 p.m.

Heather Rupnow  
Clerk/Treasurer  
Posted: 2/9/2023