

VILLAGE OF SULLIVAN  
PO BOX 6  
SULLIVAN, WISCONSIN 53178  
(262) 593-2388

President Montague called the Board Meeting to order at 6:00pm on Tuesday, September 6, 2022. The meeting was held in compliance with Wisconsin Open Meetings Law. Board members present: Gary Kernodle, Sean Kevin, Randy McHugh, Dan Gross and Roberta Montague.

**Jefferson County Board/District 21 Representative**

Representative Kannard reported that the remodel of the courthouse is starting and all the departments will be located at different buildings throughout Jefferson.

**Approval of August 2, 2022 Village Board Minutes**

A Kernodle/Kevin motion carried on a voice vote to approve the minutes.

**Financial Statements-information only**

**Jefferson County Sheriff's Department**

The Sheriff's Department was not Present.

**Sullivan Elementary School, Nicole Krause**

Mrs. Krause reported that school is back in session and the first few days have been going great. The King and Queen of Gemuetlichkeit will be visiting the school. Over the summer they cleaned out the front wooded area at the school and added more outdoor learning opportunities, as well as in their garden area. There will be a blood drive at the school in October.

**Plan Commission**

**Approve the Updated Conditional Use Permit from Sullivan Industrial, LLC to be able to Hold Car Shows on their Property at 200A Main Street, Sullivan under Zoning Code I-1 Industrial District**

A McHugh/Keving motion carried on a voice vote to table this item due to no representative at the meeting to answer the board's questions and the board is not willing to hold a special board meeting for this agenda item.

**Sullivan Industrial, LLC**

**Approval of Temporary Class "B" License**

**Approval of Special Event Vendor Permit**

**Approval of Beer Garden Permit**

No permits were turned into the Village.

## **Fire Department**

### **Report**

Chief Flood reported that there were a couple calls over the Holiday weekend and we have had 59 runs so far for the year.

There are 2 new firefighters that just started school.

### **Engine and Brush Truck Updates**

Chief Flood updated the board that the brush truck was just given a VIN number today and is now in production to be built. The Engine is coming along and they will be going up to Pierce on September 27<sup>th</sup> for an inspection on the truck thus far.

### **Approval of WE Energies Foundation Grant**

The board does not have to approve the grant. The Fire Chief applied for a grant with WE Energies and the department received a \$2,000 grant.

### **Western Lakes Fire District**

There was no report.

### **Committee Reports**

#### **Sewer Commission-Construction Updates**

The commission reported that they are still waiting on the well pump to be delivered and installed. Trustee McHugh also gave an explanation on this month's true-up.

#### **Budget Meetings to Start in September**

The first meeting will be September 7<sup>th</sup> at 5:30pm and then every Wednesday until November 9<sup>th</sup>.

### **Town and Country Engineering, Inc**

#### **Approval of Monthly True-Up**

A Montague/McHugh motion carried on a 5 to 0 roll call vote to approve the \$236,801.64 true-up to the Sullivan Joint Wastewater Commission.

#### **Approval of Pay Requests**

A Kernodle/Montague motion carried on a voice vote to approve the pay request for Contract A in the amount of \$186,373.95 (\$109,924.05 village portion) to CD Smith Construction.

#### **Approval of Any Work Directives and/or Change Orders**

None.

## **Public Works Department and/or Wastewater Treatment Plant Report**

President Montague welcomed Mark Flood.

Mark Flood informed the board that the other garage door is broke and the same company that fixed the other door will be out to look at it and fix it.

Mark Flood also informed the board he will be getting bids to put new tires on the F-350 for the October Meeting. The board members asked how many miles are on the truck and there are about 51,000.

### **Sewer Utility**

#### **Approval of Jetting, Televising, and Hwy 18 Water Runoff/Culvert Cleanout**

A Montague/McHugh motion carried on a voice vote to approve the jetting, televising, and Hwy 18 water runoff/culvert cleanout.

### **Citizen Participation**

President Montague brought up the helicopter that was super loud and seemed quite low. Nick Bettendorf from the Sullivan Airport informed the board that it was a Military Helicopter and he is not informed when they will be out to do trainings.

### **Other Business**

#### **Approval of Tree Trimming in the Park**

This is tabled until the October meeting to get another quote or two and to clear up a question on one that was already received.

#### **Approval of Electrical Work at Park**

A McHugh/Gross motion carried on a voice vote to approve the electrical work up at the park in the amount of \$790.00. The work will include moving an electrical switch, fixing the light above the VFW door and making sure the light is on a switch and not dusk till dawn, and adding a light by the back kitchen door that will also be on a switch.

#### **Approval for Clerk/Treasurer and Director of Public Works to have Work Cell Phones**

A McHugh/Kernodle motion carried on a voice vote to approve the Clerk/Treasurer and Director of Public Works to have work phones to be used for Village business only. The board would like the 2G plan with the penny phone presented for \$32.99/line/month.

#### **Discussion/Approval of IT Implements for MFA per Cyber Liability Insurance**

A Gross/McHugh motion carried on a voice vote to approve all village emails to have MFA on them with the village adding Microsoft Defender to their computers to have EDR compliance for the cyber liability insurance.

**Approval of 2022-2023 Insurance Renewal**

This will be tabled until the October meeting.

**Approval of Vouchers Payable**

The board signed off on Vouchers totaling \$270,921.27.

**Adjourn**

A Gross/McHugh motion carried on a voice vote to adjourn at 7:21 p.m.

Heather Rupnow  
Clerk/Treasurer  
Posted: 9/8/2022