

VILLAGE OF SULLIVAN  
PO BOX 6  
SULLIVAN, WISCONSIN 53178  
(262) 593-2388

President Montague called the Board Meeting to order at 6:00pm on Tuesday, January 4, 2022. The meeting was held in compliance with Wisconsin Open Meetings Law. Board members present: Roberta Montague, Randy McHugh, Gary Kernodle, Sean Kevin and Dan Gross.

**Jefferson County Board/District 21 Representative**

Representative Kannard noted that all the county representatives are up for re-election this year. There was discussion on how bad the pagers have been lately with static.

**Approval of December 7, 2021 Village Board Minutes**

A McHugh/Gross motion carried on a voice vote to approve the minutes.

**Financial Statements-information only**

**Jefferson County Sheriff's Department**

There was no report.

**Sullivan Elementary School, Nicole Krause**

There was no report.

**ATV/UTV Parking at Fire Department**

On December 18<sup>th</sup> there was an organized ride by David Peardon that brought about 70 machines into the Village of Sullivan, but they parked them all at the Sullivan Fire Department, which has no parking signs around the property.

The GLIDE Snowmobile/ATV Club was present at the meeting. They came to advocate how much work they have put into getting these trails approved and how much the clubs appreciate having the trails in the local municipalities. They brought forth ideas to the board about how to possibly fix the problem with parking.

The board wants to come up with a fix for this issue, and has chosen not to close the trails at this time. The discussion will continue at the next board meeting. GLIDE will come up with more ideas on how the parking issue could be fixed. All Village of Sullivan business owners will be asked to attend the February board meeting as well.

## **Fire Department**

### **Report**

Chief Flood reported that the radios, as discussed earlier, have a lot of static lately when paging is being done.

The department has responded to 95 calls for 2021, which is the most they have had.

Sullivan, Rome, and Helenville officers sat down and had a discussion about Helenville not having enough personnel and to come up with a possible solution with other departments to help them out. This was a beginning discussion and nothing has been decided.

## **Western Lakes Fire District**

No report.

## **No Ambulance in Town**

On December 22, 2021 Trustee McHugh noted that at 3:50pm a call for a pulseless no breathing (PNB) in Rome was received for an ambulance. He was outside the fire department and noted that the ambulance from Dousman (52) was the one responding and did not go pass the fire department until 4:05pm. Trustee McHugh reached out to Chief Bowen asking why our ambulance was not in town at that time. There has been no response from Chief Bowen as of tonight.

## **Committee Reports**

### **Sewer Commission-Construction Updates**

Trustee Kernodle and McHugh stated that there aren't any new construction updates this month.

## **Town and Country Engineering, Inc, Ben Heidemann**

### **Report**

No Report.

## **Approval of Monthly True-Up**

A Kernodle/Gross motion carried on a 5 to 0 roll call vote to approve the \$314,572.50 true-up to the Sullivan Joint Wastewater Commission.

## **Approval of Pay Requests**

A Montague/Kevin motion carried on a voice vote to approve the pay request for Contract A in the amount of \$615,273.90 (\$296,672.13 village portion) to CD Smith Construction.

## **Approval of Any Work Directives and/or Change Orders**

None.

### **Discussion on the Condition/Fix of the Sewer/DPW Building**

A Gross/McHugh motion carried on a 5 to 0 roll call vote to approve to Halt the sewer building improvements. Including the roof, electrical, HVAC, and masonry work. The board has decided to not move forward with these improvements, because they may consider tearing down the building and putting up a smaller new building in its place. The decision was made because even with the improvements there was no guarantee that it would improve the water problem that is affecting the block on the building. The board asked for, in writing, an official change order for eliminating these from the project cost.

### **Public Works Department and/or Wastewater Treatment Plant Report**

Dean Thom had no report.

### **Citizen Participation**

None.

### **Other Business**

#### **Pat Klatt-Trees along Municipal Lot and his Property**

The village is going to get new quotes for trimming the branches that are hanging over the lot line.

#### **Approval of Operator License for Ashlyn Messick from Gaugert's Buss Stop**

A Montague/McHugh motion carried on a voice vote approving Ashlyn Messick's operator license.

### **Name Placement on Ballot**

Names were picked out at the board meeting. The result was Randy McHugh will be placed first on the ballot and Daniel Gross will be placed second.

#### **Approval of Designated Reserve Funds to Carry 2021 Balances to 2022**

A McHugh/Kevin motion carried on a voice vote to approve the designated reserve funds to carry the 2021 balances over to 2022.

#### **Approve Carryover of 2021 unused vacation to March 31, 2022**

A McHugh/Gross motion carried on a voice vote to approve carrying over the 2021 unused vacation until March 31, 2022.

#### **Approval of Village and Sewer Utility Budget Amendments**

A Montague/Kernodle motion carried on a voice vote to approve the Village and Sewer Utility budget amendments.

## Sewer Amendment:

ACCOUNT NAME	ACCT. #	ORIGINAL BUDGET AMOUNT	AMENDED BUDGET AMOUNT	AMENDED - AMOUNT	AMOUNT OVER BUDGET	AMOUNT UNDER BUDGET
Supervision & Labor	820000	48,000.00	51,873.00		3,873.00	
Operation Supplies	827000	9,500.00	11,500.00	11,800.00	300.00	
Sewage Testing	827100	8,000.00	10,100.00		2,100.00	
Insurance Expense	853000	8,293.00	8,777.00		484.00	
Maint of Collection System	831000	49,500.00	42,743.00			6,757.00
<b>Total</b>					<b>6,757.00</b>	<b>6,757.00</b>

## Village Amendment:

ACCOUNT NAME	ACCT. #	ORIGINAL BUDGET AMOUNT	AMENDED BUDGET AMOUNT	AMENDED - AMOUNT	AMOUNT OVER BUDGET	AMOUNT UNDER BUDGET
P&L Insurance	519403	8,293.00	8,777.00		484.00	
Fire Suppression- Gas/Maint	522005	23,035.00	24,000.00		965.00	
Fire Suppression- Utilities	522008	5,100.00	5,400.00		300.00	
Fire Suppression-P&L Insurance	522009	7,348.00	8,583.00		1,235.00	
Fire Fighter & Officer Pay	522011	20,000.00	20,696.00		696.00	
Fire Suppression- Other	522003	47,550.00	44,816.00	41,620.00		3,196.00
Street Lighting- Other	534203	12,000.00	13,331.00		1,331.00	
Storm Drainage- Other	534403	3,000.00	1,640.00			1,360.00
Legal- Codification of Ordinance	516300	1,000.00	455.00	0.00		455.00
<b>Total</b>					<b>5,011.00</b>	<b>5,011.00</b>

## Audit January 24-26, 2022

## Approval of Vouchers Payable

The board signed off on Vouchers totaling \$890,164.87.

## Adjourn

A McHugh/Kernodle motion carried on a voice vote to adjourn at 8:02 p.m.

Heather Rupnow  
Clerk/Treasurer  
Posted: 1/6/2022