

VILLAGE OF SULLIVAN
PO BOX 6
SULLIVAN, WISCONSIN 53178
(262) 593-2388

President Montague called the Board Meeting to order at 6:00pm on Tuesday, November 2, 2021. The meeting was held in compliance with Wisconsin Open Meetings Law. Board members present: Roberta Montague, Randy McHugh, Gary Kernodle and Dan Gross. Absent: Sean Kevin.

Jefferson County Board/District 21 Representative

Representative Kannard noted that the County is almost complete with the redistricting process and will be approving the county budget on December 9th, 2021. President Montague asked why Highway F bridge over 94 was not re-done when they were working on 94. The county said it has it to be replaced in 3 years.

Approval of October 5, 2021 Village Board Minutes

A McHugh/Kernodle motion carried on a voice vote to approve the minutes.

Financial Statements-information only

Jefferson County Sheriff's Department

There was no report.

Sullivan Elementary School, Nicole Krause

Principal Krause reported that the kids were able to have their Halloween class parties and they did a parade outside with all the kids in their costumes. The STEM program had their first meeting and the kids really enjoyed the program. Safety Patrol is back and the 5th graders have certain responsibilities to do around the school when it is their day. In January Culver's night will start again. The blood drive was a success with 53 donors and the next blood drive will be March 8th.

**Fire Department
Report**

Chief Flood reported that the live burn training went well and had about 40 fire fighters at the training and Chief Flood thanked Nick Bettendorf for donating the house to the fire department for Training.

The Halloween Parade went really well and had 60-65 kids. They might look at either holding it at the Fire House next year or putting it back at the school. The Park building was a little too small for everyone. Thank you to Nick Bettendorf for donating candy bars to be handed out after the costume judging and to Thrivent Financial for their donation as well.

The firemen will be starting to have truck meetings and go over specific details for how they want the inside set-up.

Approval for New Furnace

A Kernodle/Gross motion carried on a voice vote to approve Lake Country Heating in the amount of \$4,200 to replace one of the furnaces at the Fire Department.

Approval of Town of Sullivan Fire Contract

A Kernodle/McHugh motion carried on a voice vote to approve the Town of Sullivan Fire contract in the amount of \$4,959.07 that they will pay to the Village.

Western Lakes Fire District

No report.

Committee Reports

Sewer Commission-Construction Updates

Trustee McHugh gave an update of the progress down at the Sanitary District site where lots of concrete is being poured and the construction is moving along well. The Sewer Commission did a walk through on October 26th.

Budget

The last budget meetings will be November 3rd, 2021 at 5:30pm.

Town and Country Engineering, Inc, Ben Heidemann Report

No Report.

Approval of Monthly True-Up

A Gross/McHugh motion carried on a voice vote to approve the \$215,754.10 true-up to the Sullivan Joint Wastewater Commission and \$283.58 paid to the Sanitary District.

Approval of Pay Requests

A Montague/McHugh motion carried on a 4 to 0 roll call vote to approve the pay request for Contract A in the amount of \$347,876.64 to CD Smith Construction.

Approval of Any Work Directives and/or Change Orders

A Gross/McHugh motion carried on a 4 to 0 roll call vote to approve change order #4 for underground duct bank conduit quantities in the amount of \$8,519.00 and change order #5 for structure 30's cavity wall to be water proofed in the amount of \$9,234.75.

Public Works Department and/or Wastewater Treatment Plant Report

There was no report.

Citizen Participation

Christian Moring with Stantec Engineering introduced himself and wants to learn more about Sullivan and to let the board know if we ever need something they would be happy to provide a quote for their services.

Other Business

Pat Klatt-Trees along Municipal Lot and his Property

The Village has received the certified survey with placement of the trees. The result of the survey shows that one tree is 12 inches over the lot line with a base of the tree being 42 inches wide; the second tree is 4.8 inches over the lot line with the base of the tree being 24 inches wide. The Village Board has instructed to send a letter to the owner stating that we will pay the 25.45% of the bill that it will cost to take down the two trees that are over the lot line. If the property own doesn't want to take down the trees the Village will remove what is hanging over the lot line from ground straight up.

Approval of Playground Equipment Purchase

A Gross/McHugh motion carried on a 4 to 0 vote approving the park equipment quote from Northland Recreation with taking off the triple hoop and the weather station board with an amount not to exceed \$35,000. This price includes installation and wood fiber surfacing. The Department of Public Works will need to get the old equipment out and dig the area out.

Approval of the Small Animal Contract with the Humane Society of Jefferson

A Kernodle/Gross motion carried on a voice vote to approve the yearly small animal contract with the Humane Society of Jefferson in the amount of \$1,848.15.

Approval of Sewer Utility and Village Budget Amendments

A McHugh/Montague motion carried on a voice vote to approve the Sewer Utility and Village budget amendments.

Sewer:

ACCOUNT NAME	ACCT. #	ORIGINAL BUDGET AMOUNT	AMENDED BUDGET AMOUNT	AMOUNT OVER - BUDGET	AMOUNT UNDER BUDGET
Power for Pumping	821000	18,500.00	16,500.00		2,000.00
Operation Supplies	827000	9,500.00	11,500.00	2,000.00	
Total				2,000.00	2,000.00

Village:

ACCOUNT NAME	ACCT. #	ORIGINAL BUDGET AMOUNT	AMENDED BUDGET AMOUNT	AMOUNT OVER - BUDGET	AMOUNT UNDER BUDGET
Miscellaneous Expense	599990	0.00	3,104.00	3,104.00	
Other-General Admn- Training	514904	0.00	1,386.00	1,386.00	
Zoning-Other	517303	280.00	335.00	55.00	
Elections-Wages	514501	3,400.00	1,400.00		2,000.00
Elections-Other	514503	3,500.00	2,500.00		2,000.00
Legal-Codification of Ordinance	516300	1,000.00	455.00		545.00
Fire Suppression- Other	522003	47,550.00	44,816.00		2,734.00
Fire Suppression-Safety Grants	522007	11,439.00	14,173.00	2,734.00	
Total				7,279.00	7,279.00

Opening of Legal Service RFP's with Possible Approval of a Legal Firm

The Village only received one proposal and that was from Davis Kuelthau, Attorneys at Law with an hourly rate of \$295.

A McHugh/Kernodle motion carried on a voice vote to remain with the current law firm we have; Schober, Schober and Mitchell at an hourly rate of \$195.

Discussion/Approval for the 1st Phase of the Ordinances

Clerk/Treasurer gave a quick overview of what the company was looking for in the 1st phase for decisions. A McHugh/Gross motion carried on a voice vote to omit the mobile homes and law enforcement sections from the new code book.

Nomination Papers will be available for 2 Trustees on December 1, 2021

Public Hearing and Special Board Meeting to Approve the 2022 Budget- December 7th at 5:30pm

Approval of Vouchers Payable

The board signed off on Vouchers totaling \$346,393.46.

Adjourn

A McHugh/Kernodle motion carried on a voice vote to adjourn at 7:28 p.m.

Heather Rupnow
Clerk/Treasurer
Posted: 11/5/2021