

SULLIVAN JOINT WASTEWATER COMMISSION MEETING MINUTES

The Sullivan Joint Wastewater Commission Meeting was called to order at 6:00pm on Tuesday, November 24, 2020 at the Village Hall, 500 Madison Avenue. The meeting is being held in compliance with Wisconsin Open Meetings Law. Board members present: Gary Kernodle, Paul Goeglein, and Randy McHugh. Absent: Ron Auerbach and Kent Hoffman.

Approval of October 27, 2020 Meeting Minutes

A Goeglein/McHugh motion carried on a voice vote to approve October 27, 2020 meeting minutes.

Discussion and Possible Action on Engineering Agreements for Construction Administration and Resident Project Representative Services for Construction Contract A & B

A Kernodle/McHugh motion carried on a 3 to 0 roll call vote to approve the Engineering Agreements for Construction Administration and Resident Project Representative Services for Construction Contract A & B.

Discussion and Possible Action on License and Easement Agreement

A Goeglein/Kernodle motion carried on a voice vote to approve the License and Easement Agreement.

Discussion and Possible Action on Rural Development Requirement that 50% of Project Costs must be Completed by the General Contractor

A Kernodle/Goeglein motion carried on a voice vote to approve that the requirement change from 50% to 20%. Rural Development was okay with this change, as well.

Discussion and Possible Action on Designating a Commission Representative for Construction and Identifying Authorizations

Discussion was had to appoint Heather Rupnow Deputy Secretary/Treasurer as the representative with having guidance coming from the current WWTP Operators with a cap of \$5,000. There will be more discussion at next month's meeting.

November 24, 2020

Discussion on Commission Staffing

The discussion will continue on how/what they would like to move forward regarding staffing. The Deputy Secretary/Treasurer will be sending letter of intents to the current staff seeking their opinions and interests in the jobs moving forward.

Discussion on December Meeting Date

The meeting will be staying on December 22, 2020.

Review and Updates on the Wastewater Treatment Plant Design

The bids are now out.

Adjournment

A Kernodle/Goeglein motion carried on a voice vote to adjourn at 6:51pm.

Heather Rupnow
Deputy Secretary/Treasurer

Posted: 12/03/2020